

**Archuleta County Fair  
Board Meeting**

October 9, 2019

344 Highway 84, Pagosa Springs, CO 81147

The meeting was called to order by Jason Cox at 6:10pm. Attending were Jason Cox, Sharon Jennings, Kent Jennings, Kerry Keegan, Tonya Steadmon, Debbie Condrey, Shelly Cox, Cindy Snarr, and Terry Schaaf (a quorum is present).

Jason welcomed everyone and introduced guests, Lisa and Tim Vail. All members of the Fair Board introduced themselves. Terry explained how new board appointments are made through the Board of County Commissioners. Jason explained the role of the Fair Manager, the responsibilities of the Fair Board members, and the various subcommittees (Livestock, Budget, Entertainment, Logistics & Grounds, etc.).

A motion to approve the minutes from the September 11, 2019 meeting as recorded was made by Tonya Steadmon, seconded by Debbie Condrey, and approved by unanimous vote. Jason noted that we might consider a 'consent agenda' for meetings in the future.

Budget & Financials: Terry said a preliminary budget had been published, but hasn't been approved by the BOCC.

Committee Reports:

**A. Livestock**—No Report

**B. Western Heritage**—Jason gave a review of the Western Heritage group, how the Fair uses their property, the Trust of the Hott Family, and how the proposed facilities improvements will benefit the community. A Fair Board member needs to be appointed as a liaison to this new committee. It will be put on the agenda for our next Fair Board meeting. The Bylaws will be reviewed on this point.

Old Business:

**A. Logo**—Shelly said there was no mock-up available yet.

**B. Tablecloths**—Shelly volunteered to drop the Exhibit Hall tablecloths and Shuttle towels at the laundry.

**C. Board Training**—There are three sessions available, October 10, October 24, and November 7. Kent will attend 10-10 and Debbie will attend 11-7. An attendee for 10-24 is being sought. The Fair will pay the registration fee.

New Business:

**A. Theme for 2020**—A list of past themes and possible ideas for this year were distributed. A vote will be taken at the November meeting. The theme may be selected for a single year or for multiple years.

**B. Bylaws**—An annual review of the Bylaws, as required, is set for 5:30pm at the CSU Extension office on Wednesday, November 13<sup>th</sup>.

**C. Rodeo Committee**—A preliminary meeting was set for Wednesday, October 16<sup>th</sup> at 11:30am at the Mee Hmong Restaurant.

**D. Entertainment Committee**—The Tylor Brandon Music has been scheduled to perform as the dance band on Saturday night of the Fair; Terry will confirm dates and times, obtain a contract, and remind them that they need to include dance music. We also discussed certain events that didn't work well this past year and what we might be able to change. 1) Thursday evening band was not well attended; perhaps we should try a DJ. 2) Friday should have some kind of tent event to draw people in; boxing or donkey basketball or midget wrestling were suggested. 3) Sunday attendance is a concern as everything wraps up right around noon, vendors want to pull out early (perhaps Food trucks would drive around to the Kid's Rodeo to get additional business instead of leaving). It was noted that we need to find a way to allow vendors to drive in and park near their food or merchandise tents (move vendor row next to the fences along the handicap parking area perhaps).

**E. Holiday Party**—Terry will contact Ramon's Mexican Restaurant to see if we can reserve their upstairs room on December 13<sup>th</sup> at 6:00pm for our dinner and optional gift exchange (if you wish to participate bring a gift that you would enjoy taking home (not gag gifts) valued at \$20 or less).

**F. Red Ryder Inspection**—We haven't heard anything to the contrary to expect everything is okay.

**G. 2020 Fair**—

1) Fair Dates are Thursday, July 30, 2020 through Sunday, August 2, 2020. Kent will update the dates on the Fair website as soon as possible.

2) Several new ideas were presented and can also be emailed to Terry for inclusion in the agenda at the next meeting. Any new event needs to have a board member to coordinate the event or find someone who will.

2a) Goat Cart Races (live goats and garden carts). Goats are led through an obstacle course. It would cost the Fair about \$400 for harnesses, prizes, etc. A fee would be charged. A minimum of \$5 would be charged to pick a daily winner with that day's revenue split between the winning bettor and the Fair.

2b) Ranch Hand Races (an obstacle course event with timed events such as dressing as a cowboy, a hay-bale-lift, etc.

2c) Buggy Derby (soap box-type event). We need to contact the Boy Scouts to see if their group would coordinate and run this (daily?).

2d) Horse Show. Ask the group that hosts/runs the pre-Fair Horse Show to consider moving the show to Friday so it's included in that day's Fair activities which should increase interest in coming to Fair on Friday.

2e) Bring back various contests during the Chuck Wagon Dinner (like 'Prettiest Cowboy').

2f) Reinstate past events that worked...Lawn Mower Races, Demolition Derby, etc.

**H. Board Member Fair Responsibilities**—Signing up, by Fair event, will be postponed until the November meeting. Each event at the Fair needs to have a Board member sign up to champion and oversee the event.

**I. Honorees**—We reviewed the list from the agenda, but any new suggestions can be brought to the November meeting where we will vote for a Fair Dedication honoree, a Super Volunteer, and a Super Superintendent.

**J. Royalty**—Debbie will coordinate this program again and determine competition dates, the flyer and distributing it to the schools, etc. We will again vote for a Junior Princess, a Princess, and a Queen.

**K. FFA Involvement**—The board agrees that the FFA group should be involved in the Fair (along with the 4-H), but we heard that the current FFA instructor at the school doesn't encourage involvement. How can we get them involved? They need to know that the Fair is not just for showing animals; wood working, welding projects, etc. can be entered.

**L. New Board Members**—Tim and Lisa Vail submitted applications to Terry to be considered as members. A resolution to recommend Tim and Lisa Vail as prospective new members to the BOCC was made by Kerry Keegan, seconded, and the resolution was approved by unanimous vote.

**M. Executive Board**—Members of the Fair's Executive Board met with members from the Livestock Committee along with a 4-H parent and their 4-H member to review an issue described as overstepping 4-H decorum by the parent and an infraction by the student member. After reviewing all documents and conducting interviews the Board made their decision, based on the recommendation of the Livestock committee, that 1) the 4-H member will not be allowed to show an animal for the first (next year) and will be able to show, but not to market their animal in the second year; 2) the parent will not be banned from access to the small animal barn (they can attend as a parent), but they will be banned from any engagement with any judges. The Executive Board did not find any evidence to rule on the issue of impropriety (dialog) with a 4-H member.

**N. Election**—Nomination and Voting forms were distributed for the offices of President, Vice President, Treasurer, and Recording Secretary.

Nominations for President: Jason, Debbie, Tonya. Tonya graciously declined the nomination.

Nominations for Vice President: Kerry, Kent. Kent graciously declined the nomination.

Nominations for Treasurer: Debbie, Kent. Kent graciously declined the nomination.

Nominations for Recording Secretary: Sharon.

A motion to accept the nominated members as new officers, Kerry as Vice President and Debbie as Treasurer; and to retain Jason as President and Sharon as Recording Secretary was made by Tonya, seconded by Kent, and approved by unanimous vote.

Next Meeting: There will not be a board meeting in December; our Holiday family get-together will be December 13<sup>th</sup>. The next official meeting is Wednesday, January 8, 2020 at 6:00 pm at the CSU Extension Building.

**Meeting dates for the 2020 Fair—Plug these dates into your calendar!**

January 8	February 12	March 11	April 8	May 13
June 10	July 8	July 22	July 29	Fair July 30, 31 and August 1, 2

The meeting was adjourned.

Sharon Jennings/Recording Secretary

Approved November 13, 2019 as recorded.