Archuleta County Fair Board
Meeting Agenda
Wednesday, February 11, 2026 @ 6:00pm

In person meeting at the CSU Extension Building, 344 Highway 84, Pagosa Springs

A. Call meeting to order
B. Welcome and Introductions
C. Roll Call (quorum = 3 of 5)
D. Special Items (not on agenda)
E. **Minutes** – January 14
F. **Treasurer's Report**

G. **Committee Reports**

Bylaws/Standard Operating Procedures
Entertainment/Music – 1) Decision on Sunday Pancake Breakfast entertainment 2) Request flyers from confirmed performers or create them ourselves
Entertainment/Other – 1) Request flyers from confirmed entertainers or create them ourselves 2) Plans for Horseshoe Pitch, Picasso & Vino, Dance Group, or Martial Arts Group this year?
Exhibit Hall & Quilt Program
Honorees
Livestock Liaison – 1) Trick Rider contact information 2) Change of dates for Horse Show and Gymkhana
Parking/Logistics – Response from Booster Club parents
Rodeos – 1) Kids Rodeo 1st Place Belt Buckles: Plan order; give list to 4-H by March 1 for combined order/discount
Royalty

H. **Old Business**

Beer Garden instructions and applications
Crowd Control Training requirements
Banner: Town Application; Update the date on the banner
Forms Update Status: Sponsorship, Ranch Brands, Kids Rodeo, Educational Organizations, Vendors
Contracts Update Status: Vendor, Exhibit Hall Judges, Rodeo Contractor, Photographer, Sound Tech, Tent Supplier
Advertising: Plan ad/bid write-ups for Photographer, Rodeo Contractor, Tents, Contract Labor, Sound
Fair Book: Update Board's Greeting Page (include 75th Anniversary); Update Baked Goods, Photography, Fine Arts
Fair Logo Status Fair Poster: Design and Update (include Horse Show & Gymkhana dates)
Work Session: Find Historical memorabilia to display at the 75th Fair Anniversary
Work Session: Scan photos for the TV displays in CSU

I. **New Business**

Advertising: Email Pagosa Sun details for Visitor Guide Calendar (Dates, Event, Loc, Phone, Website)
Advertising: Email Pagosa Sun write-up for Official Visitor Guide
Advertising: Bids to Newspaper/FB/Website-Photographer, Rodeo Contractor, Tent Supplier, Contract Labor, Sound
Light Tower(s): Contact to Loan from _____, to Rent from _____
Parking: Overflow in field(s) off Mill Creek Road - Send letters to landowners for permission
Photographer contract: Give Fair Dates plus Dog Show and Horse Show dates
Pie Eating: Check supplies & restock (DreamWhip,Instant Pudding,Pie Tins); Buy prizes, Make Award Certificates
Wristbands: Order as needed

Next Meeting: March 11

2026 Fair Meeting Dates (Wednesday): November 12, 2025 January 14 February 11 March 11 April 15 May 13 June 10 July 1 July 8 July 15 July 22 August 12 September 9 October 14
2026 Fair Dates: Thursday July 30 through Sunday August 2
2026 Quilt Registration & Entry: **Quilt Judging:**
2026 4-H Dog Show: **4-H and Open Class Horse Show:** **Gymkhana:**
2026 Volunteers Dinner and Meeting: