

**Archuleta County Fair
Fair Board Meeting
January 13, 2021**

The meeting, held by Zoom online conferencing, was called to order by Vice President Jennifer Smith at 6:04pm. Present were Jennifer Smith, Sharon Jennings, Lisa Vail, Tim Vail, Carol Kelly (no quorum) and Mary Adkisson from the Livestock Committee.

Minutes: Not reviewed due to lack of quorum for acceptance.

Treasurer: Lisa noted that payment for the Hot Springs Blvd. banner is needed. The Fair Board does not have a credit card. Options are to ask the Town to submit an invoice or have a personal credit card used.

Committee Reports:

Honorees-Sharon felt our 2020 Fair dedication selectee, Susan Ashcraft, be kept for 2021 if family contacts can be made. Another option was to have two honorees and include Vemmi Ray. Super Superintendent remains as Alvin Schaaf and Super Volunteer remains as Kathy Fulmer.

Livestock Committee Liaison: The committee is working on preliminary business like the schedule. Move-in dates should be the same as usual.

All other committee reports were tabled until the next regular meeting.

Old Business:

a. Fair Coordinator Ad-Hoc Committee: Ad Hoc committee members Kerry Keegan and Jennifer along with Sharon met on November 18, 2020. The candidate should have comprehensive knowledge of fairs and fair events, be able to multi-task, and have good customer service skills. Ads should be placed on the County website, Sign-up Genius, Fair website, Facebook, Pagosa Sun. It will be a contract position, not an employee. Current responsibilities as listed in DropBox will be updated by Kerry. Office days and hours will be set. Work hours during the year are estimated at 20-30 hours per month and from June-August at 40 hours per month. A new email address, archuletacountyfair@gmail.com was created.

b. Broadband Project Status: A special Board meeting was held via Zoom on December 9, 2020. Jason presented two RFQ's for completion of the final clean-up work. The bid from M & M Construction was selected as they were a local provider and could more quickly respond to problems on site. Sharon will draft an award letter for Jason to send to them.

c. 2021 Bylaw Approval: Bylaw changes were made, sent to the Board for virtual review, and ready for vote at the next meeting if no further changes are necessary.

d. Logo: Kerry will have an update. Tabled until the next meeting.

New Business:

a. The Preview Cover: Lisa email Terri House at the Pagosa Sun and is waiting for a call-back.

b. Vendor Coordinators: Tabled until the next meeting.

c. Fair Schedule: Tabled until the next meeting.

d. Spring Work Party: Tabled until the next meeting.

The meeting was adjourned at 6.22pm.

Sharon Jennings/Recording Secretary

Approved February 10, 2021 as recorded.

2021 Fair Dates: Thursday, August 5, 2021 through Sunday, August 8, 2021

**2021 Fair Meeting Dates (2nd Wednesday): February 10 March 10 April 14 May 12 June 9
July 8, 15, 22, 29 September 8 October 13 PLUG THESE INTO YOUR PHONE OR CALENDAR!**