

Dear 2022 Education Booth Exhibitor,

The Archuleta County Fair Board appreciates your commitment to educating the public. We would like to extend an invitation to your organization to participate in the Education Tent during our County Fair. The Fair's longevity and vitality is dependent on the support of organizations and businesses like yours.

This year the Fair will be celebrating its 71st year. The Fair was created in 1951 'to benefit the entire community, town's people and ranchers alike'. It remains an opportunity for rural folks and urban dwellers to come together to learn, to be entertained, to compete, and to celebrate the heritage of the Archuleta County way of life.

This year's Fair will be held August 4 through 7 with the theme '**A Timeless Tradition.**' Your Educational booth space will be located in the Education Tent, a popular gathering place for individuals of all ages. It's your opportunity to showcase your organization to hundreds of Fair-goers.

To reserve a space, please fill out the attached contract. There is no fee to participate, however any donations are greatly appreciated.

- There is no vending of items at education booths. (If you wish to sell your products, please purchase a vendor booth which will be located in a different area.)
- We encourage fun child and family-oriented activities in your space to help attract attendees to your booth; these may include face painting, bean bag or ring toss, crafts, demonstrations, etc.
- If your interest includes presenting an on-stage demonstration, please note the details on your contract and contact the Fair office as soon as possible for availability.
- All education booth exhibitors are asked to have staff at their booths when the Tent is open. See hours on the contract.
- If you are unable to exhibit all four days, there is an option of a two-day or three-day participation. Two day: Thursday/Friday or Saturday/Sunday. Three day: Thursday/Friday/Saturday or Friday/Saturday/Sunday

### **Contract and Donation receipt deadline: Thursday, July 15, 2022.**

Please return the original contract via one of the following methods –

- Deliver: CSU Extension Office at 344 Highway 84 – Fairgrounds
- Mail: Archuleta County Fair, Attn: Education Booth, PO Box 370, Pagosa Springs, CO 81147
- Contract: archuletacountyfair@gmail.com

Thank you for your commitment to the Archuleta County Fair. We sincerely appreciate your support.

See you at the Fair,  
Cynthia Snarr, Emily Martinez, Tim and Lisa Vail  
Education Booth Coordinators

The mission of the Archuleta County Fair is to unite our community by preserving our history through building memories, encouraging cooperation, creating learning opportunities, providing entertainment, as well as developing healthy competition for exhibitors of Archuleta County enrolled in 4-H and open class competitors from any geographical area of the world.

## Archuleta County Fair Activity Tent Schedule 2022

| Wednesday   | Thursday August 4   | Friday August 5   | Saturday August 6   | Sunday August 7   |
|---|---|---|---|---|
| You may set up Wednesday afternoon. This is also a great time to pick up your packet from Cynthia | 8:00 am<br>Education Tent is open to the public   | 8:00 am]<br>Education Tent is open to the public  | 8:00 am<br>Education Tent is open to the public   | 8:00 am<br>Education Tent is open to the public                               |
|   | 10:00 am -5:00 pm<br>Organizations required to attend booths during this time.                              | 10:00 am-5:00 pm<br>Organizations required to attend booths during this time.                               | 10:00 am-4:00 pm<br>Organizations required to attend booths during this time.                               | 10:00 am-4:00 pm<br>Organizations required to attend booths during this time. |
|   | 5:00-8:00 pm<br>You are welcome to stay as long as you would like. Please secure your items when you leave. | 5:00-8:00 pm<br>You are welcome to stay as long as you would like. Please secure your items when you leave. | 4:00-8:00 pm<br>You are welcome to stay as long as you would like. Please secure your items when you leave. | 4:00 pm<br>Fair closes for the year! See you next year!                       |
|   | 8:00 pm<br>Tent closes for the night  | 8:00 pm<br>Tent closes for the night  | 8:00 pm<br>Tent closes for the night  |   |

**IMPORTANT:**

1. If you leave your booth unattended for a short period of time, please ask a neighboring booth to watch your space.
2. Leave a sign on your booth to let visitors know when you'll return.
3. The Fair is not responsible for items left unattended.

**Archuleta County Fair 2022**  
Education Booth Contract

Please retain a copy of this contract for your records.

Name of Organization \_\_\_\_\_

Contact(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_ Cell \_\_\_\_\_ E-mail: \_\_\_\_\_

Choose your Booth Days:

All 4 days\_\_\_ Thursday/Friday\_\_\_ Thursday/Friday/Saturday\_\_\_ Friday/Saturday/Sunday\_\_\_  
Saturday/Sunday\_\_\_\_\_

Type of information/education provided by Education Booth participant:

\_\_\_\_\_  
\_\_\_\_\_

Will you be handing out booklets, materials, or other goodies? If so, please state content:

\_\_\_\_\_  
\_\_\_\_\_

Do you have your own table & chairs? Yes / No If no, answer the following:

Table needed: Yes\_\_\_ No\_\_\_ Number of chairs up to four\_\_\_\_\_

Please list names and cell numbers of individuals staffing the table/booth each day.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list other requests, such as access to an electrical outlet. Exhibitors must provide extension cords.

\_\_\_\_\_  
\_\_\_\_\_

Signature of Person Representing Organization or Submitting Form

\_\_\_\_\_ Date \_\_\_\_\_

PO Box 370 Pagosa Springs, Co. 81147 [www.archuletacountyfair.com](http://www.archuletacountyfair.com)