

**Archuleta County Fair  
Board Meeting Agenda  
CSU Extension, 344 Highway 84, Pagosa Springs, CO  
May 11, 2022**

**Call to Order –**

**Welcome and Introduction of Guests –** Kenny Rogers, Elsa White

**Special Items –** a) Rotary Club presentation

**Minutes Approval –** March 9 and April 13

**Treasurer's Report –**

1. Meeting Results with County Finance – a) Signature Authority, b) P-Card
2. Stimulus Funds – What else needs to be ordered?
3. Budget –

**Committee Reports**

**1a) Musical Entertainment –**

**1b) Other Entertainment –**

**2. Honorees -**

**3. Parking/Logistics –**

**4. Rodeo –**

**5. Royalty –**

**6. Exhibit Hall –**

**7. Livestock Committee –**

**Old Business –**

1. New Board Members – Board decision on need for application and/or background check.
2. Fair Responsibility Assignments – Sign up to be the overseer of one or two Fair events and activities to ensure they are on track and staffed for Fair.
3. Kids Games status –
4. Kids Train Repair & Mule Repair status –
5. Ranch Brand updates –
6. Janitorial Service –
7. Legit Outdoors Quote –
8. Fair Poster –
9. Extension Viewpoints article –
10. Education Booth –
11. T-Shirts and/or Hoodies (Board, Royalty, Mutton Busting, Fair Supporter) –

12. Vendor Form Update & Vendor Instruction Manual –
13. Grounds/Tent Layout –
14. Sanitation Services (Port-A-Johns & Hand Washing Stations) –
15. Sponsorship letters –
16. Rodeo Grounds meeting –
17. Sign-Up Genius –
18. Fair Logo -
19. Fair Book Updates – a) Welcome Page, b) Education Booth form, c)
20. Website Updates –

### **New Business**

1. Notices in the Pagosa Sun newspaper and on KWUF Radio Station
2. Order Large Dumpster – County Solid Waste 264-5660 and Email list of needs to Matt Archuleta, etc.
3. Order 15 Push Carts – At Your Disposal 731-4892. Check our stock of trash bags & bands.
4. Request Wood Chips – JR Ford 264-5000 or 946-5000
5. Updates to Fair page on the Archuleta County website
6. Review & Update Fair Bylaws – Submit .pdf for County website

Next Fair Board meeting – Wednesday, June 8 at 6:00pm at the CSU building.

<b>2022 Fair Board Meetings</b>	<b>June 8</b>	<b>July 6, 13, 20, 27</b>	<b>September 14</b>
<b>2022 Fair Dates</b>	<b>Thursday through Sunday, August 4 through 7, 2022</b>		
<b>Overall Theme</b>	<b>A Timeless Tradition</b>		