



Dear 2023 Education Booth Exhibitor,

The Archuleta County Fair Board appreciates your commitment to educating the public. We would like to extend an invitation to your organization to participate in the Education Tent during our County Fair. The Fair's longevity and vitality are dependent on the support of organizations and businesses like yours.

This year the Fair will be celebrating its 72nd year. The Fair was created in 1951 'to benefit the entire community, town's people and ranchers alike.' It remains an opportunity for rural folks and urban dwellers to come together to learn, be entertained, compete, and celebrate the heritage of the Archuleta County way of life.

This year's Fair will be held August 3 through 6 with the continued theme 'A Timeless Tradition.' Your Educational booth space will be located in the Education Tent, a popular gathering place for individuals of all ages. It's your opportunity to showcase your organization to hundreds of Fairgoers.

To reserve a space, please fill out the attached contract. There is no fee to participate; however, any donations are greatly appreciated.

- There is no vending of items at education booths. (If you wish to sell your products, please purchase a vendor booth which will be located in a different area.)
- We encourage having fun child and family-oriented activities in your space to help attract attendees to your booth; these may include face painting, bean bag or ring toss, crafts, demonstrations, etc.
- If your interest includes presenting an on-stage demonstration, please note the details on your contract and contact the Fair office as soon as possible for availability.
- All education booth exhibitors are asked to have staff at their booths when the Tent is open. See hours on the contract.
- If you are unable to exhibit all four days, there is an option of two-day or three-day participation. Two days: Thursday/Friday or Saturday/Sunday. Three days: Thursday/Friday/Saturday or Friday/Saturday/Sunday.

### **Contract and Donation receipt deadline: Thursday, July 15, 2023.**

Please return the original contract via one of the following methods –

- Deliver: CSU Extension Office at 344 Highway 84 – Fairgrounds
- Mail: Archuleta County Fair, Attn: Education Booth, PO Box 370, Pagosa Springs, CO 81147
- Contract: [archuletacountyfair@gmail.com](mailto:archuletacountyfair@gmail.com)
- Call: 970-264-8424 or 970-903-2803 (Emily Martinez) if you have any questions

Thank you for your commitment to the Archuleta County Fair. We sincerely appreciate your support.

See you at the Fair,  
Archuleta County Fair Board

The mission of the Archuleta County Fair is to unite the community and preserve our history while embracing growth. We will support this by building memories, encouraging community involvement, creating learning opportunities, and providing entertainment. We believe in developing and fostering healthy competition for all Archuleta County 4-H, FFA, and open-class exhibitors of the Archuleta County Fair.

## Archuleta County Fair Activity Tent Schedule 2023

Wednesday	Thursday, August 3	Friday, August 4	Saturday, August 5	Sunday, August 6
You may set up your booth for Wednesday afternoon. This is also a great time to pick up your packet from Emily.	8:00 am Education Tent is open to the public	8:00 am] Education Tent is open to the public	8:00 am Education Tent is open to the public	8:00 am Education Tent is open to the public
	10:00 am -5:00 pm Organizations are required to attend booths during this time.	10:00 am-5:00 pm Organizations are required to attend booths during this time.	10:00 am-4:00 pm Organizations are required to attend booths during this time.	10:00 am-2:00 pm Organizations are required to attend booths during this time.
	5:00-8:00 pm You are welcome to stay as long as you would like. Please secure your items when you leave.	5:00-8:00 pm You are welcome to stay as long as you would like. Please secure your items when you leave.	4:00-8:00 pm You are welcome to stay as long as you would like. Please secure your items when you leave.	2:00 pm Fair closes for the year! See you next year!
	8:00 pm The tent closes for the night.	8:00 pm The tent closes for the night.	8:00 pm The tent closes for the night.	

**IMPORTANT:**

1. If you leave your booth unattended briefly, please ask a neighboring booth to watch your space.
2. Leave a sign on your booth to inform visitors when you'll return.
3. The Fair is not responsible for items left unattended.

**Archuleta County Fair 2023**  
Education Booth Contract



Please retain a copy of this contract for your records.

Name of Organization \_\_\_\_\_

Contact(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_ Cell \_\_\_\_\_ E-mail: \_\_\_\_\_

Choose your Booth Days:

All 4 days \_\_\_ Thursday/Friday \_\_\_ Thursday/Friday/Saturday \_\_\_

Friday/Saturday/Sunday \_\_\_ Saturday/Sunday \_\_\_

Type of information/education provided by Education Booth participant:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you be handing out booklets, materials, or other goodies? If so, please state content:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have your own table & chairs? Yes / No If no, answer the following:

Table needed: Yes \_\_\_ No \_\_\_ Number of chairs up to four \_\_\_\_\_

Please list names and cell numbers of individuals staffing the table/booth each day.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Person Representing Organization or Submitting Form

\_\_\_\_\_ Date \_\_\_\_\_