

Archuleta County Fair Board Meeting

Agenda for March 13, 2024 6:00pm

In-person meeting at the CSU Extension Building, 344 Highway 84, Pagosa Springs CO

- A. Call meeting to order
- B. Welcome and Introduction-Guests and new Board members
- C. Roll Call (quorum = 5 / 8)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes – February 14, 2024
- F. Treasurer’s Report 1) Don Jose Food Truck; 2) Approve Bills
- G. Committee Reports (as necessary)
 - Bylaws-Review changes
 - Entertainment/Music-Email Requests for Invoice (and W-9 if new)
 - Entertainment/Other-1) Blow-Up Costumes for races
 - Exhibit Hall-1) Judge & Superintendent contacts 2) Send out Judge contracts 3) Determine Professional income
 - Grounds & Layout-
 - Honorees-Vote for Super Volunteer
 - Livestock Liaison-
 - Parking-
 - Quilt Program-1) Quilt Entry Day; 2) Rules & Regs updated to website 3) Deliver copies to community groups 4) Quilt Racks
 - Rodeos-
 - Royalty-
- H. New Business
 - Board Members-1) Election, 2) BoCC application approvals
 - Bids for 1) Rodeo Contractor, 2) Tent Contractor; 3) Liquor / Beer Concessions Proposal
 - Website or Exhibitors Handbook-Added Tourism Lodging Link, Vendor & Sponsor forms, Dog Policy
 - Bi-Annual Report to BoCC
 - Portable Toilets & Hand-washing Stations-Tonya ordering
 - Ranch Brand Letters-Mail out
 - Sponsorship Letter/Form-Mailed
 - Brews for Rescues April 27
 - Home Depot Shelving for Zircon
 - Spanish Fiesta-% to charge
- I. Old Business
 - 1) Kids Rodeo Belt Buckles-(Tonya & Becky J) Postponed
 - 2) Bulk Mail vs. The Preview ad. (County does not have Bulk Mail permit; \$245 annually)
 - 3) Sign-Up Genius-(Tonya) Activate & Update; Add Pie Eating Contest (Days/Times, Volunteer Commitment)
 - 4) Fencing-(Tonya) Order Fence Panels for Reserved & Handicap Parking - Postponed
 - 5) Fencing-(Tonya) County Fencing and Stage for Activity Tent reservation - Completed
 - 6) Land Use Permit-Not needed
 - 7) Light Tower(s)-(Tonya) - Arrange Loan or Rent
 - 8) Ribbons-No order necessary. Inventory Complete
 - 9) Audio Technician-Definitive confirmation needed
 - 10) Workdays-Attic & Closet completed
- J. Next Meeting: Wednesday, April 10th at 6:00pm – CSU Extension

2024 Fair Meeting Dates: April 10 May 8 June 12 July 3,10,17 Aug 14 Sept 11 Oct 9 Nov 13

2024 Fair Volunteer Dinner/Meeting: Wednesday, July 24

2024 Fair Dates: Thursday – Sunday, August 1 – 4

2024 4-H Dog Show: Saturday, July 20 (Open to the Public) **TENTATIVE**

2024 Quilt Judging: Saturday, July 27

2024 4-H and Open Class Horse Show: Saturday, July 27

2024 Gymkhana: Sunday, July 28