

# Archuleta County Fair Board Meeting

## Agenda

**Wednesday, March 9, 2022 @ 6:00pm**

Meets in-person @ CSU Extension Building, 344 Highway 84, Pagosa Springs

- A. Call meeting to order
- B. Welcome and Introduction of Guests
- C. Roll Call (quorum = 6 of 10)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes – February 9, 2022
- F. Treasurer’s Report
- G. Committee Reports
  - 1) Musical Entertainment: a) PowerDriveUSA    b) San Juan Mountain Boys \$600    c) Out on Work Release-Th or Fri  
Other Entertainment?
  - 2) Honorees: Budget increase, Contact information
  - 3) Royalty:
  - 4) Parking/Logistics:
  - 5) Rodeo:
  - 6) Livestock Committee: Sunnyside Meats, Judges & Rooms
- H. Old Business –
  - a. CPR Closet Cleanup
  - b. Update on 501(c)(5) organization
  - c. New Board Member application
  - d. Update Board Member Responsibility spreadsheet
  - e. Regalia Order status
  - f. Budget meeting for individual Fair events
  - g. Update all Financial spreadsheets- Budget and Deposits
  - h. Tent Rental status
  - i. Kids Train Repair Status
  - j. Ranch Brand project status
  - k. Janitorial Bid Status
  - l. Photographer Bid Status
  - m. Fair Poster Status
  - n. Extension Viewpoints Write-Up (Alexa, Kerry)
  - o. Kids Games Coordinator
  - p. Education Booth Space: Update Info/Contract form & Website, Compile Contacts list, Mail to known contacts
  - q. Status of new Board T-shirts
- I. New Business –
  - a) Sound Technician: a) Brad Sumpter    b) Other
  - b) Stimulus Funds: Orders f/Display racks, 6’ Tables, Traffic Cones (if needed), Other
  - c) Fair Book: Update Welcome page, set deadline for Fair content
  - d) Vendor Application must be updated, copied to Website
  - e) Update Fairgrounds layout map
  - f) Liquor License: Kenny Rodgers/Mountain Rotary 903-5340
  - g) Quote for Port-A-Johns (6) and Hand Washing Stations (2) – Tawnie 759-1231, 264-2040, tawnielucero@yahoo.com
  - h) Exhibit Hall Judges Contracts (obtain mileage)
  - i) Mail Ranch Brand letters
  - j) Initial Sponsorship Letters mailed (2<sup>nd</sup> delivery will be hand-delivered)

Next Meeting: April 13@ 6:00pm 2022 Fair Board Meetings: **April 13, May 11, June 8, July 6, 13, 20, 27, Sept 14**

**2022 Fair Dates: Thursday – Sunday, August 4 - 7, 2022**