

**Archuleta County Fair**  
**Board Meeting Agenda – Wednesday, July 13, 2022**  
Meets at 6:00pm at the CSU Extension, 344 Highway 84, Pagosa Springs, CO  
Website: archuletacountyfair.com Email: archuletacountyfair@gmail.com

Call to Order –  
Welcome and Introduction of Guests –

Special Items (not on agenda) –

Minutes Approval – July 7, 2022

Treasurer's Report – Final day for Invoice/Contract/Bills submission – Wednesday, July 13<sup>th</sup>

**Committee Reports**

1a) Musical Entertainment –

1b) Other Entertainment – a) Tread BMX location. b) Beer Fishing – How it works, Location. c) Hook and Ring – Location.  
d) Bounce House

2. Honorees -

3. Parking/Logistics – Entertainment near Activity Tent?

4. Rodeo – Wristbands...do we have enough in stock?

5. Royalty – Duties during Fair

6. Exhibit Hall –

7. Livestock Committee – a) Livestock member parking, b) Fair royalty and cake, c) Poultry show changes, d) MOU

**Old Business –**

Vendor – a) Ice Freezer location, sign-out sheet, Fair's cost p/bag versus Vendor's cost. b) Confirm Fire Marshall schedule

Kids Games –

Janitorial Service –

Grounds/Tent Layout – a) Tent set-up date. b) Scissor Lift. c) Finalize map

Operations – Contact Line Locate 800-922-1987 before Tents are erected (old photos found), b) Move CSU dumpster to Mill Creek Gate or ?.

d) Check/Charge 2-way radios

Bill of Fair – Who will update and print Daily (for Main Admissions Gate)

Advertising – The Pagosa Sun

Fire Extinguisher –

Petting Zoo – Must draw a basic layout of panel set-up

Walkway Lighting – PVC?

Seasonal Labor – Contract, Ad in The Pagosa Sun, Interviews

Community Service Workers – Work schedule to Terry Schaaf

Sign-Up Genius –

Cotton Candy Machine/Popcorn Machine –

Volunteer Meeting and Dinner – Thursday July 28 @ 6:00pm. Side Dishes? Schedule work session to make packets (evening).

Who will present/emcee at the meeting?

Parking Passes Upfront parking (Superintendents, Judges, Entertainment, 4-H, Volunteers, VIP Saturday, Honorees)

Fence –

**New Business –**

Photographer – Photo of Honorees to be taken at Fair (Saturday)

**Next Fair Board meeting** – Wednesday, July 20 @ 6:00pm, CSU.

**Fair Board Meetings: July 20, 27, Sept 14, Oct 12** (No meeting in August unless needed; no meeting in December)