

Archuleta County Fair
Board Meeting Agenda – Thursday July 7, 2022...Date Change
Meets at 6:00pm at the CSU Extension, 344 Highway 84, Pagosa Springs, CO
Website: archuletacountyfair.com Email: archuletacountyfair@gmail.com

Call to Order –

Welcome and Introduction of Guests –

Special Items –

Minutes Approval – June 14, 2022, Special meeting June 29, 2022

Treasurer's Report – a) Status of Stimulus Fund purchases. b) Toner ordered from County. c) Treasurer appointment. d) County Finance visit.

Committee Reports

1a) Musical Entertainment – Band, Sound Tech Invoices/W9

1b) Other Entertainment – a) Lisa Saunders - Karaoke Invoice/W9, b) Tread BMX Invoice/W9; c) Beer Fishing – Over 21 wristband required), d) Mechanical Bull

2. Honorees -

3. Parking/Logistics –

4. Rodeo – Confirm EMS days/times for all four rodeos

5. Royalty – Parade

6. Exhibit Hall –

7. Livestock Committee – a) MOU status

Old Business –

Vendor Update – a) Jessica Jones/Henna Tattoos is not available, b) Ice Vendor, c) Manual, d) Schedule Fire Marshall to check vendors and tents...usually Wednesday before Fair July 3

Kids Games – a) Workday to repair Corn Hole and Life-Sized Lamb Puzzle. b) Duck Pond

Janitorial Service –

Legit Outdoors Invoice –

Fair Poster –

T-Shirts and/or Hoodies – a) Board, b) Royalty, c) Mutton Busting, d) Fair Supporter...Approval to buy T-shirts to sell & pricing.

Grounds/Tent Layout – Where/how many tables & chairs needed

Sanitation Services (Port-A-Johns & Hand Washing Stations) –

Sponsorship letters –

Fair Book Update –

Website Update –

Advertising – KWUF Article

Fire Extinguisher – Ordered Grease and Standard?

Petting Zoo –

Walkway Lighting – Workday to make light stands?

Seasonal Labor – Contract, Ad in The Pagosa Sun, Interviews

Community Service Workers – Per Terry Schaaf: two so far; email work schedule to Terry.

Sign-Up Genius –

Education Booth –

Cotton Candy Machine –

New Business

Volunteer Meeting and Dinner – Monday July 25 or Thursday July 28. 5:00 Dinner/6:00 Meeting

Budget for 2023 – Due Mid-August to County. Schedule work session.

Operations – s Contact Line Locate 800-922-1987 before Tents are erected, b) Tents installation dates, c) Move CSU dumpster next to Mill Creek Gate, d) Check/Charge 2-way radios

Board member listing of Resources needed – Contract labor, Electrical needs, photographer needs, Volunteer needs

Parking Passes needed for upfront parking (Superintendents, Judges, Entertainment, 4-H, Volunteers)

Next Fair Board meeting – Wednesday, July 13, 6:00pm, CSU.

Fair Board Meetings: July 13, 20, 27, Sept 14, Oct 12 (No meeting in August unless needed; no meeting in December)