

Archuleta County Fair Board Meeting

Agenda for November 8, 2023

6:00pm

In-person meeting at the CSU Extension Building, 344 Highway 84, Pagosa Springs

- A. Call meeting to order
- B. Welcome and Introduction of Guests
- C. Roll Call (quorum = x / 6)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes – a) October 11, 2023. b) Current Board member list to BoCC Admin Assistant
- F. Treasurer’s Report
 - 1) Deposit Total as of October 31, 2023 \$54,560.35.
 - 2) Invoices to be approved
- G. Committee Reports
 - 1) Entertainment/Other: Horseshoe Pitch-Invite Mark Bergon to January meeting
 - 2) Exhibit Hall: Fair Entry website modifications
 - 3) Honorees: Suggestions for Super Volunteer, Super Superintendent, Start Dedication list
- H. Old Business
 - 1) Kid’s Rodeo Entry Form – Review
 - 2) Workday: a)Fair Closet Organize, b) Inventory Ribbons, T-Shirts
 - 3) Holiday Social: a) Wednesday, December 13, 2023 at Los Dos Charros Restaurant, 6:00pm. b) Send email invitations to CSU,4-H, Livestock, Board, Prospective Board
 - 4) Meeting Day and Time for 2024 Board meetings
 - 5) Notify CSU to reserve meeting days and time
 - 6) CAFS Conference report
- I. New Business
 - 1) Schedule Form Review/Update: Sponsorship, Ranch Brands, Vendor Food, Vendor Merchandise, Education Tent
 - 2) Write Advertisements: Rodeo Contractor, Janitor, Photographer, Sound Tech, Tent Supplier
 - 3) Schedule Review of Bylaws
 - 4) Schedule Review & Update of Monthly Fair To-Do List
 - 5) BoCC Article
 - 6) Request/Notify WHEC & CSU of Fair dates, meeting dates, set-up thru take-down, pre-Fair activity dates
 - 7) Confirm Fair dates and times, Choose Theme
 - 8) Website Updates – Dates, times
- J. Next Meeting – January

2024 Fair Meeting Dates: Thursday – Sunday, August 1 – 4

2024 4-H and Open Class Dog Show: Saturday, July 20

2024 Quilt Judging: Saturday, July 27

2024 4-H and Open Class Horse Show: Saturday, July 27

2024 Gymkhana: Sunday, July 28