

# **Archuleta County Fair Board Meeting**

## **Pagosa Springs, Colorado**

### **Minutes of the June 26, 2024 Meeting**

The meeting was called to order at 6:02pm by president Emily Martinez. A quorum (8/8) of Board members were present: Sharon Jennigs, Janae Sutherland, Emily Martinez, Becky Ziminsky, Jane Davison, Tabitha Hart, Bobby McMeens, Alexa Martinez, and Fair Coordinator Tonya Steadmon. Visitors: Veronica Medina, Kent Jennings. Emily welcomed board members and visitors.

Special Item/Open Forum (items not on agenda) – 1) Three lots on the north side of Mill Creek Road will be available for overflow parking. The fields need to be cleaned up by board and/or volunteers. The Airport will brush hog the fields. 2) Three applications have been received for Contract Labor. Board members can review them prior to a decision on which will be suggested to County for hiring. 3) There has been one commitment for participating in The Battle of the Badge which is the race using inflatable animals. 4) A new printer for use by the Fair was purchased and donated by Jane. County IT was unable to figure out why the Fair's desktop printer was not working.

A motion to approve the minutes of the June 12, 2024 board meeting as written was made by Jane Davison, seconded by Tabitha Hart, and approved by voice vote.

Jane reported total expenses as \$80,000 and deposits as \$43,000. Dr. Pat Love sponsored \$500 for the Homemaker of the Year Awards. BWD Construction committed to providing sponsorship. Several in-kind sponsorships were received for bands, accommodations, etc. Dropbox was updated at a cost of \$100 allowing us to back up the data files. Sharon's Crowd Training fee was \$19.95 and charged to the County P-Card. Jane and Becky Z. donated their Crowd Training fees. A motion to approve the treasurer's report was made by Sharon Jennings, seconded by Alexa Martinez, and approved by voice vote.

#### **Committee Reports**

Entertainment/Music-Emily will contact Bo DePena. She spoke with Tylor Brandon for corrected paperwork. The contract with Marcus Rivas was signed; his deposit is in progress. Jane will have County Finance hold this check for pick up rather than mailing to Denver as he needs to purchase supplies for the concert. Ticket sales for the Ricochet concert are now live. Links are on the Fair Facebook page and the event site. Kent will put the link on the Fair website. Emily has reached out to Tom at The Springs.

Entertainment/Other-Club Wyndam has confirmed the accommodations for Wildman Phil.

Exhibit Hall & Quilt Program-Jane said the Field Crop Judge has been found.

Honorees-Any Honorable Mentions need to be identified so they can be included in the Fair Book.

Livestock Liaison-The next meeting is July 8<sup>th</sup>.

Rodeos-Friday's 'Tough Enough to Wear Pink?' Rodeo continues to be worked on by the committee. The GiveButter platform will be used to sell tickets for this event (in addition to the Ricochet concert).

Royalty-Tonya found that Fair Royalty cannot be in the 4<sup>th</sup> of July Parade as registration was cut off early. Royalty could wear their sashes and tiaras and walk the crowd visiting with parade-goers. Veronica offered them the opportunity to walk in front of her jeep which will be the "Dancing with the Pagosa Stars" entry. Royalty will make an appearance at the July 4<sup>th</sup> Rodeo. The Court and the coordinators will determine what they will do for the parade, if anything.

#### **Old Business**

Tabitha volunteered to coordinate Archie the Snake Rock Painting and painting of the "snake's" face.

Sharon will bring dozens of smooth rocks and little paint brushes.

Mechanical Bull pricing is not set yet. We need a flat price or prices for adults, youth, children, plus possibly a separate price for a photo just for those who want one sitting on the bull.

Sharon completed the Crowd Control Training and turned in her certificate. Others still expect to complete it.

A determination of how much food for the Volunteer Dinner will be determined once we have a better idea of how many volunteers may attend based on Sign-Up Genius registrations. Volunteer shirts, work schedules, and the liability waiver will be on-hand. Sharon and Alexa will bring soft drinks.

### **New Business**

Kent is working on a map of the grounds with boxes for education exhibits, vendors, food trucks, and activities.

Eight- to ten-foot-high Posts (with bases) are needed for the solar lights. They can be stored in the Zircon along using hooks on the upper walls. Studs Lumber may help with costs.

A diagram of the Food Truck and Vendor layouts is expected by July 11<sup>th</sup> to the Fire Department.

A company would like to display electric vehicles as an Education Exhibitor. Test drives would be available outside the Fair fence, possibly in one of the overflow lots if it is not needed for Fair parking. They would need a table and chairs.

The next meeting will be Wednesday, July 3<sup>rd</sup> at 6:00pm.

The meeting was adjourned at 6:45pm.

Sharon Jennings  
Secretary  
Archuleta County Fair

Minutes approved July 10, 2024 as written.

**2024 Fair Meeting Dates:** July 3,10,17 Aug 14 Sept 11 Oct 9 Nov 13

**2024 Fair Volunteer Dinner/Meeting:** Wednesday, July 24

**2024 Fair Dates:** Thursday – Sunday, August 1 – 4

**2024 4-H Dog Show:** At La Plata County Fair

**2024 Quilt Entry & Registration:** Friday, July 26 10-2pm / **Judging:** Saturday, July 27

**2024 4-H and Open Class Horse Show:** Saturday, July 27

**2024 Gymkhana:** Sunday, July 28