

Archuleta County Fair

Bylaws Work Session Notes – Monday, December 5, 2022

The Work session began at 6:05pm at the CSU Extension building. Board members attending: Tonya Steadmon, Sharon Jennings, and Lesley Mattingly.

1. Bylaws Update – Minor changes to punctuation and verbiage were made. Update to Article II Objectives will be postponed until the Mission Statement has been updated.

2. Mission Statement Update – Draft unavailable at this work session and further review will be postponed until a future meeting or work session.

3. Memorandum of Understanding –

Alvin Schaaf has been appointed by the Livestock Committee to serve as Liaison to the Fair Board and is our contact for any livestock-related questions. His direct email is theschaaft@hotmail.com. (Becky Jacobson is contact for only 4H-related matters.)

The current M.O.U. states that the Livestock Committee is to pay for the Livestock Photographer and the Fair is to pay for the Fair Photographer; they can work together for the best contract pricing and split the costs. Fair has paid for the Photographer and is not aware if Livestock has paid for Livestock photography separately or not; if not, they should be sent an invoice for one half of the total costs. A solicitation for Photography bids should be advertised in January 2023.

The Livestock Committee needs to be aware that the Fair is operating under budget constraints. An effort will be made to have a combined Fair/Livestock fundraiser to raise funds to help pay for rental of any supplies needed by the Livestock Committee including emergency tent rentals, ice purchase, photography costs, etc. Suggestions include a Carnival at the July 4 town event/parade, a Drive-In Movie night, Pig Races, Barbie Car Races, Bow Shoot, Remote Control Car event, Winter Dance (January – March) with Margaritas sold (split those costs with Rotary?). If Carnival services are rented from an outside vendor, the Fair/Livestock can set our own ticket prices to cover the rental costs and our profit. Shane Lucero from the Town Tourism board is a contact for names of carnival vendors and to find out if the Town is bringing back the carnival themselves. Holding an event in conjunction with the Red Ryder Rodeos (in June and July) was suggested.

4. Fire Extinguishers – The Fire Marshall has informed us that the larger 20# extinguishers are needed for every tent and need to be placed every 75 feet in the large tents starting at the center point of the tent. The existing smaller extinguishers can be placed on the perimeter edges to supplement. Large extinguishers are needed for: Petting Zoo (one), Market Tent 60x80 (two), Activity Tent 80x130 (up to three), Additional units for future expansion (two). All units must be attached to tent poles using brackets or zip ties. Fire Extinguisher regulations need to be obtained and reviewed.

Other agenda items will be postponed until a future Work Session or Regular Meeting.

Sharon Jennings
Secretary

Notes approved January 11, 2023 as written.